



**School Board of Leon County, Florida  
District Term Contract  
DTC-22-1024**

**Data Cabling Equipment and Services (E-Rate)**

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This Contract is between the School Board of Leon County, a public school district within Leon County, Florida with offices at 2757 West Pensacola Street, Tallahassee, FL 32304 (District), and Data Set Ready, Inc. (Contractor) located at 5714 Tower Rd., Suite 5, Tallahassee, FL 32303. The District and Contractor are collectively referred to herein as "Parties," and individually as a "Party." All capitalized terms shall have the meaning assigned to them in the Contract, unless otherwise defined here.

The Contractor responded to the District's Request for Proposals, No: RFP 492-2022, Data Cabling Equipment and Services (E-Rate). The District has accepted the Contractor's Proposal and enters into this Contract in accordance with the terms and conditions of RFP 492-2022, Data Cabling Equipment and Services (E-Rate).

Accordingly, and in consideration of the mutual promises contained in the Contract, the Parties agree as follows:

**I. Scope of Work**

The services and/or commodities to be provided by the Contractor pursuant to this Contract are defined in RFP 492-2022, Data Cabling Equipment and Services (E-Rate) and all Addenda which are referenced and incorporated herein. The vendors proposal is attached as Exhibit A and Cost Proposal as Exhibit B. This Contract serves as a master agreement, with individual purchases being made via purchase orders (POs).

**II. Contract Term**

The initial term of Contract is for three (3) years. The initial Contract term shall begin on July 1, 2022 or on the last date in which it is signed by all Parties, whichever is later.

**III. Renewal Terms**

The District and the Contractor may renew the Contract in whole or in part, for a renewal term not to exceed three (3) years, or portions thereof, at the renewal pricing specified in the Contractor's original submission, upon mutual agreement of the Parties as set forth in the Contract.

#### **IV. Contract**

This Contract, together with the following attached documents (Exhibits), sets forth the entire understanding of the Parties and supersedes all prior agreements, whether written or oral, with respect to such subject matter.

All Exhibits attached to this Contract are incorporated in their entirety and form as part of this Contract. The Contract has the following Exhibits:

- a) Exhibit A: Data Set Ready, Inc.'s response to RFP 492-2022, Data Cabling Equipment and Services (E-Rate)
- b) Exhibit B: Contractor's pricing for RFP 492-2022

In case of conflict, the documents shall have priority in the order listed:

- a) The District Term Contract;
- b) The District RFP 492-2022, Data Cabling Equipment and Services (E-Rate) and all Addenda;
- c) Exhibit A: Data Set Ready, Inc.'s response to RFP 492-2022, Data Cabling Equipment and Services (E-Rate); and Exhibit B: Contractor's pricing for RFP 492-2022

#### **V. Amendments**

No oral modifications to this Contract are acceptable. All modifications to this Contract must be in writing and signed by both Parties, except changes to Section VII., below. Any future amendments of the Contract, which alter the definition of the services, shall define the services in the same format as Exhibit A.

Notwithstanding the order listed in Section IV, amendments issued after Contract execution may expressly change the provisions of the Contract. If an amendment expressly alters the Contract, then the most recent amendment will take precedence.

#### **VI. Contract Notices**

Contract notices may be delivered by email to the Contractor's designated contact person as prescribed in Section VII.

#### **VII. Contract Management**

The District employee who is primarily responsible for maintaining the Contract Administration file is:

Contract Administrator  
Office of Business Services

Leon County Schools  
3397 West Tharpe Street  
Tallahassee, FL 32303  
Telephone (850) 488-1206

The District's Contract Manager is:

Dale Joiner, Director II  
Technology & Information Services  
Leon County Schools  
520 S. Appleyard Dr.  
Tallahassee, FL 32304  
Telephone 850-487-7530  
Email: [joinerd@leonschools.net](mailto:joinerd@leonschools.net)

The District may appoint a different Contract Administrator or Manager, which will not require an amendment to the Contract, by sending written notice to the Contractor. Any communication to the District relating to the Contract shall be addressed to the District's Contract Manager, or designee.

The Contractor has assigned the following individual(s) to serve as the designated contact person for this Contract:

Primary Contact:

Bobby Lacey  
Project Manager  
Data Set Ready, Inc.  
5714 Tower Rd., Suite 5  
Tallahassee, FL 32303  
Telephone: 850-668-3282  
Email: [BLacey@datasetready.com](mailto:BLacey@datasetready.com)

All questions and customer service issues concerning this Contract shall be directed to the Contractor's designated contact person(s), above. It will be the designated contact person's responsibility to coordinate with necessary District personnel, as required, to answer questions and resolve issues. The Contractor must provide written notice to the District's Contract Manager, or designee, if a new employee is designated as the contact person for this Contract.

## **VIII. Termination**

### **A. Termination for Convenience**

This Contract may be terminated by either Party at will upon no less than 30 calendar days' written notice, unless a shorter period of time is mutually agreed upon by both Parties. The Board's sole obligation shall be to reimburse the Contractor for those

goods or services shipped and accepted by the Board up to the date of termination, and costs incurred by the Contractor for unfinished goods, which are specifically manufactured for the Board and which are not standard products of the Contractor, as of the date of termination. In no event shall the Board be responsible for the loss of anticipated profit. Notice shall be delivered by certified mail (return receipt requested), by another method of delivery whereby an original signature is obtained, or in person with proof of delivery.

**B. Termination for Cause**

If a breach of this Contract occurs by the Contractor, the District may terminate the Contract for cause. The District choose to provide, at its exclusive option, an opportunity for the Contractor to cure the breach for cause within 30 calendar days upon written notice of the deficiency by the District. Any breach of this Contract which is still left uncured by the Contractor after the District has elected to provide 30 calendar days to cure (remedy) the breach, may result in the District's termination of this Contract upon 24 hours written notice by the District. If the District does not elect to afford an opportunity for the Contractor to cure a breach (e.g. instances of egregious Contractor conduct or other Contractor actions which may be harmful to the District), the District may immediately terminate this Contract for cause, upon 24 hours' written notice to the Contractor, as described in this section. Notice shall be delivered by certified mail (return receipt requested), in person with proof of delivery, or by another method of delivery whereby an original signature is obtained.

**C. Termination for Unauthorized Employment**

Violation of the provisions of Section 274A of the Immigration and Nationality Act shall be grounds for unilateral cancellation of this Contract.

**IX. Assignment**

The Contractor shall not sell, assign, or transfer its responsibilities or interests under this Contract to another party without prior written approval of the District's Contract Manager, or designee. The District shall, at all times, be entitled to assign or transfer its rights, duties, and obligations under this Contract to another governmental agency or special district of the State of Florida upon providing written notice to the Contractor.

**X. Subcontracts**

The Contractor is fully responsible for all work performed under this Contract. The Contractor may, upon receiving written consent from the District's Contract Manager, or designee, enter into written subcontract(s) for performance of certain obligations under this Contract. No subcontract shall relieve the Contractor of any responsibility for the performance of its contractual duties. All payments to subcontractors shall be made by the Contractor.

It is understood and agreed that the District shall not be liable to any subcontractor for any expenses or liabilities incurred under the subcontract and that the Contractor shall be solely liable to the subcontractor for all expenses and liabilities under this Contract. All subcontractors are subject to the same background check requirements as are referenced in Exhibit A.

## **XI. Price Adjustments**

Any price decrease effectuated during the Contract period by reason of market change or special sales offered to other customers shall be passed on to the District. This shall also apply to all in-place equipment on a rent or lease plan. Price increases are not accepted, unless otherwise stated. All prices are firm and shall be held for the duration of the Contract term. The District may, at its sole discretion, review a request from the Contractor for an equitable adjustment in Contract pricing if pricing or supply availability is affected by extreme or unforeseen conditions in the marketplace, outside of the Contractor's control. Requests shall be submitted to the District's Contract Manager along with justification and backup information, as necessary, such as a letter from a manufacturer regarding price increases. The District will consider the request and respond within 30 days. The Contractor shall continue to fill orders at the current Contract pricing until a decision has been made.

## **XII. Additions/Deletions**

During the term of the Contract, the District reserves the right to add or delete the number of commodities or services, when considered to be in its best interest. Pricing shall be comparable to amounts awarded. Further, the District reserves the right to add or delete schools and District offices to the list of delivery/service locations.

## **XIII. Delivery**

Product(s) shall be shipped as Free on Board (FOB) to the designated destination, and arrive within 30 days of Purchase Order issuance, or at the time mutually agreed upon between both Parties. Deliveries of goods, or provision of services, must be made between 8:30 a.m. to 4:00 p.m., local time, Monday through Friday, excluding District holidays, unless otherwise stated herein.

## **XIV. Summary Reports**

The Contractor shall provide the Contract Manager a report of Contract sales at the end of each quarter (March, June, September, and December), unless otherwise specified by the District. The report shall summarize, at a minimum: the total number of units sold/services performed during the quarter, total dollar value of units sold/services performed during the quarter, total number of units sold/services performed by delivery location for the quarter, total number of units sold/services performed for the quarter, and total dollar value sold for the entire Contract term to date. The District may, at its discretion,

develop the format the Contractor must use for reporting. Any report format developed by the District shall be incorporated into and shall become a part of the Contract. A summary report shall also be required for time periods that include less than three (3) full months of business (such as the beginning or end of the Contract term). Failure to provide this information within 30 calendar days following the end of each quarter shall result in the assessment of financial consequences, \$100 per calendar day until the reports are delivered to the District. If the Contractor has a delay in providing reports outside of its control, they can request an extension from the Contract Manager. Upon approval, the Contract Manager may adjust the due date for the reports.

## **XV. Other Conditions**

### **A. Public Records**

The Contractor agrees to (a) keep and maintain public records required by the Board to perform the service; (b) upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Florida Statute; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Contract term and following completion of the Contract if the Contractor does not transfer the records to the Board; and (d) upon completion of the Contract, transfer, at no cost to the Board all public records in possession of the Contractor, or keep and maintain public records required by the Board to perform contractual obligations. If the Contractor transfers all public records to the Board upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public record disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, then the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request, in a format that is compatible with its information technology systems. The Board may unilaterally terminate the Contract for refusal by any Contractor to allow public access to all documents, papers, letters, or other material made, or received by the Contractor in conjunction with the Contract unless the records are exempt from Section 24(a) of Art. I of the State Constitution and either Section 119.07(1), F.S. or Section 119.071, F.S. Additionally, the Contractor may be subject to penalties under Section 119.10, F.S.

**If the Contractor has questions regarding the application of Chapter 119, Florida Statutes, to the Contractor's duty to provide public records relating to this Contract, contact the custodian of public records at:**

**Leon County Schools**

**ATTN: Julie Jernigan**  
**2757 West Pensacola Street**  
**Tallahassee, Florida 32304**  
**Telephone: (850) 487-7177**  
**Email: [jerniganj@leonschools.net](mailto:jerniganj@leonschools.net)**

**B. Confidentiality**

The Contractor shall ensure all staff assigned to this Contract maintains confidentiality with reference to individual receiving services in accordance with applicable local, state, and federal laws, rules and regulations. The District and the Contractor agree that all information and records obtained in the course of providing services under this Contract shall be subject to confidentiality and disclosure provisions of applicable federal and state statutes and regulations adopted pursuant thereto.

The Contractor agrees to keep all student and District personnel information (i.e. names, telephone numbers, addresses, etc.) strictly confidential and shall not disclose said information to any person, unless released in writing by the District.

**C. Disputes**

Any dispute concerning performance of the terms of this Contract shall be resolved informally by the Contract Managers. Any dispute that cannot be resolved informally shall be reduced to writing and delivered to the District's Chief Financial Officer (CFO), or designee. The District's CFO, or designee, shall decide the dispute, reduce the decision to writing, and deliver a copy to the Parties, the Contract Managers and the District's Contract Administrator.

**D. Notices**

All notices required or permitted by this Contract shall be given in writing and by hand-delivery or email to the respective Parties. All notices by hand-delivery shall be deemed received on the date of delivery and all notices by email shall be deemed received when they are transmitted and not returned as undelivered or undeliverable. Both Parties may change their contact information and Contract Manager by written notice given to the other Party as provided above.

**E. Insurance**

The Contractor agrees to provide adequate insurance coverage on a comprehensive basis and to hold such insurance at all times during the existence of this Contract. The Contractor accepts full responsibility for identifying and determining the type(s) and extent of insurance necessary to provide reasonable financial protection for the Contractor and the District under this Contract. At a minimum this coverage shall

include general liability coverage no less than \$1 million per occurrence and \$2 million in aggregate. Upon the execution of this Contract, the Contractor shall furnish the District's Contract Manager, or designee, written verification of such insurance coverage. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida. The District reserves the right to require additional insurance where appropriate.

If the Contractor is a state agency or subdivision as defined in Section 768.28, F.S., the Contractor shall furnish the District, upon request, written verification of liability protection in accordance with Section 768.28, F.S. Nothing herein shall be construed to extend any Party's liability beyond that provided in Section 768.28., F.S.

F. Employee Status

This Contract does not create an employee/employer relationship between the Parties. It is the intent of the Parties that the District and Contractor are independent contractors under this Contract and neither is the employee of the other for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers Compensation Act, and the State unemployment insurance law.

G. Force Majeure

Neither Party shall be liable for loss or damage suffered as a result of any delay or failure in performance under this Contract or interruption or performance resulting directly or indirectly from acts of God, fire, explosions, earthquakes, floods, water, wind, lightning, civil or military authority, acts of public enemy, war, riots, civil disturbances, insurrections, strikes, or labor disputes.

H. Available Funding

The District's performance and obligation to pay for goods and services under this Contract are contingent upon available annual funding. The costs of services paid under any other Contract or from any other source are not eligible for reimbursement under this Contract.

I. Scrutinized Companies Contractor Certification

The Contractor certifies they are not listed on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S., and they are not currently engaged in a boycott of Israel. If the resulting Contract exceeds \$1,000,000.00 in total, (not including renewal years), the Contractor certifies that they are not listed on either the Scrutinized Companies with Activities in Sudan List, or the Scrutinized Companies



with Activities in the Iran Petroleum Energy Sector List created pursuant to Sections 215.473, F.S., and 215.4725, F.S., and further certifies they are not engaged in business operations in Cuba or Syria. Pursuant to Sections 287.135(5), F.S., and 287.135(3), F.S., the Contractor agrees the District may immediately terminate the resulting Contract for cause if the Contractor is found to have submitted a false certification or if the Contractor is placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or has engaged in business operations in Cuba or Syria during the term of the resulting Contract. Any company that submits a bid or proposal for a Contract, or intends to enter into or renew a Contract with an agency or local governmental entity for goods or services, of any amount, must certify that the company is not participating in a boycott of Israel.

CONTRACTOR: Data Set Ready, Inc.

Bobby Lacey  
Authorized Signature

Bobby Lacey  
Printed Name

Project Manager  
Title

3-22-22  
Date

SCHOOL BOARD OF LEON COUNTY, FL

Darryl Jones  
Darryl Jones, Board Chair

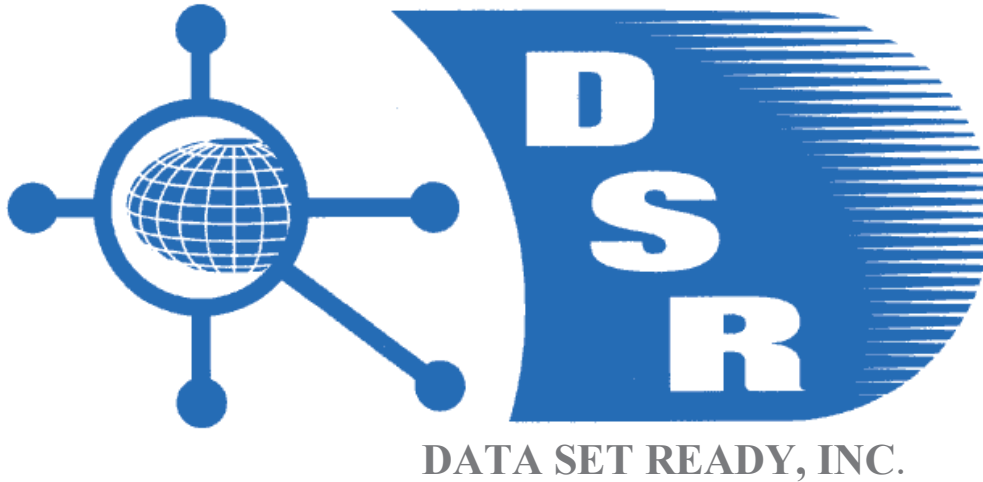
4/12/2022  
Date

Rocky Hanna  
Rocky Hanna, Superintendent

4/12/2022  
Date

## Exhibit A

*“CONNECTING YOU TO THE FUTURE WITH  
ADVANCED TECHNOLOGY”*



### **Proposal Submittal for**

## **RFP 492-2022**

**Data Cabling Equipment and services  
(E-Rate)**

Issued by:

**Leon County Schools  
Purchasing Department**

December 14, 2021 – 2:00 PM, EST  
Original

TAB A



## Executive Summary

### Introduction

Data Set Ready, Inc. (DSR) is pleased to provide our proposal to Leon County Schools for RFP 492-2022 Data Cabling Equipment & Services (E-Rate). DSR, established in 1989, has focused its dedication and expertise in the area of Information and Communications Technology Systems. Our focus on this market has allowed us to assemble extensive communication and technology resources - together with a diverse pool of knowledge essential for successful project completion within established time and budget parameters.

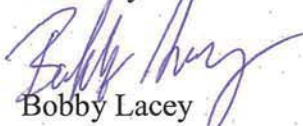
DSR has a 30-year proven track record of providing all of the services required under RFP 492-2022 and our long list of satisfied clients can attest to our on-time completion of projects. Our expertise and comprehensive menu of products and services make us the ideal partner for the RFP 492-2022 Statement of Work.

DSR's staff of two RCDDs and technicians, whose average tenure is eight years and numerous over ten years, are ideally suited to perform the design, configuration, and installation of:

- Structured cabling systems
- Video surveillance systems
- Audio and visual systems
- Access Control systems
- Intrusion detection systems
- Repairs to cabling systems and telecommunication infrastructure equipment
- Moves, adds, and changes
- Installation of all related equipment

Furthermore, DSR has been an E-Rate Service Provider for over 20 years. DSR has successfully provided high-quality service to schools and libraries throughout the State of Florida. Our Service Provider Identification Number is 143031203 and our FRN (Federal Communications Commission Registration Number) is 2099007254. Data Set Ready, Inc is not in red light status. The following pages will enumerate our proven expertise and ability to fulfill all aspects of this contract successfully.

Sincerely Yours



Bobby Lacey  
Project Manager



TAB B



## **Narrative Record of Past Experience**

Data Set Ready, Inc. (DSR) has provided all of the services required under RFP 492-2022 for over 30-years. Our proven track record of delivering all of the services needed under RFP 492-2022 and our long list of satisfied clients can attest to our on-time completion of projects. DSR has never had a suspension, revocation, bankruptcy, judgments, liens, or review of our licensor. Furthermore, DSR has never had a contract dispute with any customer, including and but not limited:

- involving the performance or non-performance of a contractual obligation that resulted in default or breach of a duty under a contract or not performing obligations as required under a contract;
- the issuance of a notice of default or breach;
- the institution of any judicial or quasi-judicial action against us due to the alleged default or defect in performance;
- or the assessment of any fines, liquidated damages, or financial consequences.

Our expertise and comprehensive menu of products and services make us the ideal partner for the RFP 492-2022 Statement of Work. And as a added incentive, we do not use subcontractors. Some of the similar of similar projects we have completed on time and within budget are:





## DSR COMPLETED PROJECTS REFERENCE LIST

NAME OF PROJECT	NATURE OF RESPONSIBILITY	PROJECT OWNER NAME	CONSTRUCTION MGR/ GEN CONTR NAME	LOCATION OF PROJECT	PERFORMANCE PERIOD	SIZE OF PROJECT	COST OF PROJECT	RESPONSIBILITY LEVEL	PROJECT MANAGER
Florida Department of Health Cabling Upgrades Tallahassee, FL	Installation of Information & Communications Technology system (ICT)	FL Department of Health	David Parker Dept of Health (850) 591-6772 David.parker@flhealth.gov	Throughout the state of Florida	Start Nov 2017 Present	Complete network cabling services for the Department throughout the State of Florida	Approx \$300,000	ICT installation & certification and MACs	Bobby Lacey
Agency for Persons with Disabilities @ Florida State Hospital Chattahoochee, FL	Installation of fiber optic cabling	Agency for Persons with Disabilities	Randy Johnson Agency for Persons with Disabilities (850) 663-7509 Randy.johnson@apdcare.org	Chattahoochee FL	Start Dec 2019 Present	Complete Fiber optic cabling installation	\$165,000	Project Design & Installation Project Management Continued Support & Maintenance	Bobby Lacey
Florida Department of Transportation Cabling upgrades Tallahassee, FL	Installation of Information and Communications Technology System (ICT)	Florida Department of Transportation	Andy Lundberg Florida Department of Transportation (850) 414-4219 Andy.lundberg@dot.state.fl.us	Tallahassee, FL	Start Jan 2019 End July-2019	Complete Information & Communications Technology system	\$410,050	Installation Project Management Continued Support & Maintenance	Korey King
Capital City Bank Infrastructure upgrades Tallahassee, FL	Installation of Information & Communications Technology system (ICT)	Capital City Bank	Todd Faircloth Capital City Bank (850) 556-4545 Faircloth.Todd@ccbq.com	Tallahassee, FL	Start Feb-2017 May - 2017	Complete Information & Communications Technology system	Approx. \$50,000	Provided ICT installation, certification & interbldg BB	Korey King
Florida Department of Transportation Cabling upgrades Lake City, FL	Installation of Information and Communications Technology System (ICT)	Florida Department of Transportation	Thomas Carver Florida Department of Transportation (386) 758-3741 Thomas.carver@dot.state.fl.us	Lake City, FL	Start Jan 2019 End July-2019	Complete Information & Communications Technology system	\$351,000	Installation Project Management Continued Support & Maintenance	Bobby Lacey
Florida A&M University The Towers Tallahassee, FL	Installation of Information & Communications system (ICT)	Florida A&M University	Wayne Dunwoody FAMU (850) 599-3560 Wayne.dunwoody@famuedu	Tallahassee, FL	Start July-2020 End January -2021	Complete Information & Communications system	\$1,300,00.00	ICT installation & certification and MACs	Korey King
Florida A&M University Campus-Wide CCTV Upgrade Tallahassee, FL	Designed and installed a turnkey IP surveillance system, ICT system, certification & Interbldg. BB	Florida A&M University	Chief of Police Terence M. Calloway (850) 599-3256 Terence.calloway@famuedu	Tallahassee, FL	Start Aug-2015 Present	Turnkey IP surveillance system including category 6 & fiber optics	\$792,617	Project Design & Installation Project Management Continued Support & Maintenance	Garry Simmons



**Attachment V**  
**Proposer's Reference Form**

In the spaces provided below, the Proposer shall list all names under which it has operated during the past five (5) years.

**Data Set Ready, Inc**

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On the following pages, the Proposer shall provide the information indicated for three (3) separate and verifiable references. The references listed must be for businesses or government agencies for whom the Proposer has provided services of similar scope and size to the services identified in the RFP. The same reference may not be listed for more than one (1) organization and confidential references shall not be included. In the event, the Proposer has had a name change since the time work was performed for a listed reference, the name under which the Proposer operated at that time must be provided in the space provided for the Proposer's Name.

References that are listed as subcontractors in the response will not be accepted as references under this solicitation. Additionally, References shall pertain to current and ongoing services or those that were completed before January 1, 2021. References shall not be given by:

- Persons employed by the District within the past three (3) years.
- Persons currently or formerly employed or supervised by the Proposer or its affiliates.
- Board members within the Proposer's organization.
- Relatives of any of the above.

**Additionally, the District reserves the right to contact references other than those identified by the Proposer to obtain additional information regarding past performance.**

## Proposer's Reference Form

Reference #1

Proposer Name: Data Set Ready, Inc

Reference Company Name: Florida Department of Transportation

Address: 710 NW Lake Jeffery Rd Lake city Florida 32055

Primary Contact Person: Thomas Carver Alternate Contact Person: \_\_\_\_\_

Primary Contact Phone: (386) 758-3741 Alternate Contact Phone: \_\_\_\_\_

Contract Performance Period: Ongoing Location of Services: Lake City FL, Gainesville FL  
Tallahassee, FL

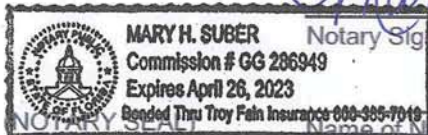
### Brief description of the services performed for this reference:

Data Set Ready, Inc Provided the Florida Department of Transportation with upgrades of there current Structured cabling systems in multiple buildings around the state of Florida. The project consisted of keeping the current network up and perational while upgrading the cabling from category 5 to category 6 cabling at each location.

In addition Data Set Ready, Inc also installed OM4 backbone fibers in between buildings at a few of the sites as well.

*Thomas Carver*

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 13<sup>th</sup> day of December 2021, by Thomas Carver (name of authorized representative) as Network Analyst III (position title) for FDOT (company name).



Notary Signature

*Mary H. Suber*

Name of Notary (Typed, Printed, or Stamped)

Personally Known ☒ OR Produced Identification ☐ Type of Identification \_\_\_\_\_

### Proposer's Reference Form

Proposer Name: Data Set Ready, Inc

Reference Company Name: Florida A & M University

Address: 1610 S Martin Luther King Blvd University Commons Bldg 109 Tallahassee, FL 32307

Primary Contact Person: Wayne Dunwoody Alternate Contact Person: \_\_\_\_\_

Primary Contact Phone: (850) 339-4352 Alternate Contact Phone: \_\_\_\_\_

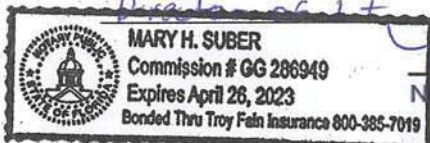
Contract Performance Period: ongoing Location of Services: Tallahassee Campus

**Brief description of the services performed for this reference:**

Data Set Ready, Inc Provides Florida A & M University with upgrades, Install and Maintenance of there current Structured cabling, Audio Video, Access control, CATV, and CCTV systems in multiple buildings on all of there campuses.

*Mr PM*

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 14th day of December 2021, by Wayne Dunwoody (name of authorized representative) as President of Data Set Ready, Inc (position title) for Famu (company name).



*Mary H. Suber*  
Notary Signature

Mary H. Suber  
Name of Notary (Typed, Printed, or Stamped)

(NOTARY SEAL)

Personally Known ☒ OR Produced Identification ☐ Type of Identification \_\_\_\_\_



## Proposer's Reference Form

Reference #3

Proposer Name: Data Set Ready, Inc

Reference Company Name: Florida Department of Health

Address: 2965 Municipal Way Tallahassee, Florida 32304

Primary Contact Person: David Parker Alternate Contact Person: Fran Tuten

Primary Contact Phone: (850) 591-6772 Alternate Contact Phone: (850) 973-0172

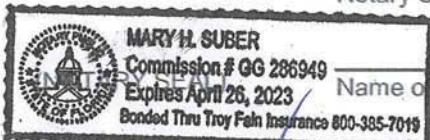
Contract Performance Period: ongoing Location of Services: Leon and surrounding counties

### Brief description of the services performed for this reference:

Data Set Ready, Inc Provides the Florida Department of Health with upgrades, Install and Maintenance of there current Structured cabling, Audio Video and CCTV systems in all of there buildings throughtout Leon and the surrounding counties.

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 31<sup>st</sup> day of December, 2021, by David Parker (name of authorized representative) as Director (position title) for FL Dept of Health (company name).

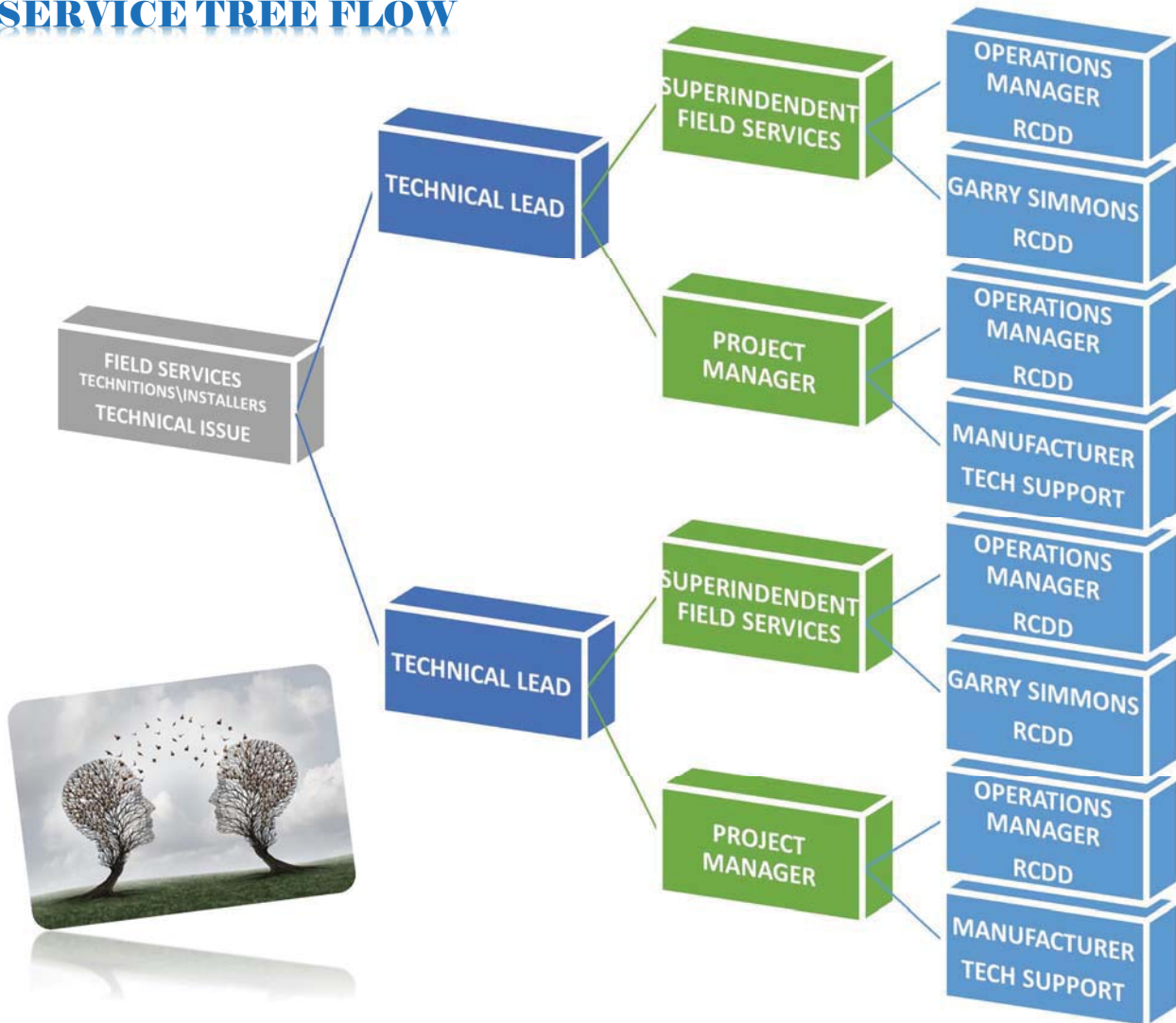
Mary H. Suber  
Notary Signature



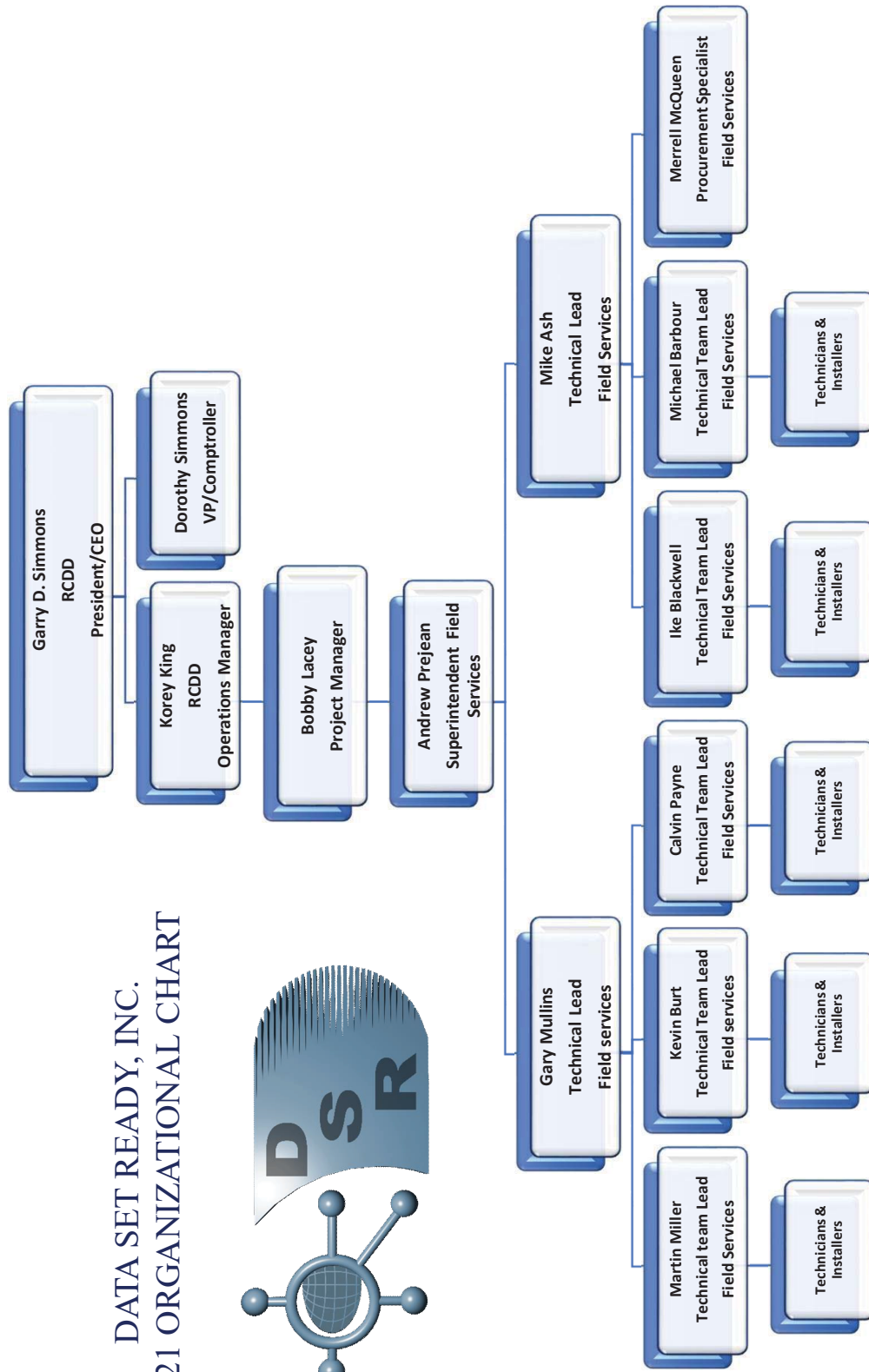
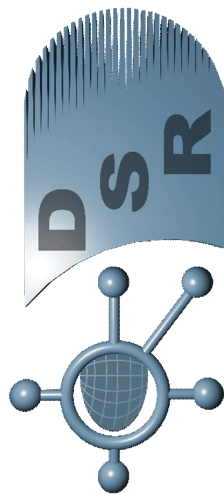
Mary H. Suber  
Name of Notary (Typed, Printed, or Stamped)

Personally Known ☒ OR Produced Identification ☐ Type of Identification \_\_\_\_\_

## SERVICE TREE FLOW



# DATA SET READY, INC. 2021 ORGANIZATIONAL CHART





All of our staff is located in our Tallahassee office.

**Garry D. Simmons, RCDD**

**Founder\President\CEO**

**1989 – Present**

- Electronic Engineering Florida A&M University, Tallahassee, FL
- BICSI RCDD design class
- University of Maryland—9 credit hours of computer related courses
- Sperry Univac Factory School for RD/358 Magnetic tape unit, St. Paul, Minnesota
- Integrated Circuit Component School, NAS, Jacksonville, Florida
- Data System Technical C-School, Vallejo, California (Two-year computer technical training. Graduated 2nd in a class of 12)
- Data System Technical A-School, Vallejo, California (DDG Computer and Peripheral Equipment) (One-year computer training. Graduated 1st in a class of 15)
- Basic Electricity and Electronics School, San Diego, California
- BICSI Designing Telecommunications Distribution System
- Milestone Certified Designer
- TR-02S “Passive Fiber Optic System Design for Local Area Networks”
- Leviton Telcom Certified installer
- Panduit Pan-Net Network Cabling System
- Hands-on Fiber Optic Installation for Local Area Networks
- Troubleshooting Networked PC program
- Ortronics TIA/CIA Certified Installer







**Korey R. King, RCDD**

**Operations Manager**

**1998 - Present**

- Bachelor of Science in Economics, Florida A&M University, Tallahassee, FL
- BICSI Registered Communications Distribution Designer
- Corning Cabling Systems TS LAN Design 500
- BICSI Telecommunications Project Management
- BICSI Cost Estimation for Voice/Data Cabling Systems
- BICSI Designing Electronic Safety & Security Systems
- Electronic Security Association Certified Alarm Technician Level II
- Electronic Security Association Electronic Access Control Certification
- Electronic Security Association Video Systems Technologies Certification
- Siemon CI Design Principles and Installation Practices
- Belden Certified Network Installer
- Ortronics Certified Network Installer
- Panduit Certified Network Installer
- Valcom Paging Systems Certified Installer
- Corning Certified Network Installer

**Related Project Experience as Project Manager / Project Estimator:**

- Florida A & M University, Village Dormitory, Tallahassee, Florida (Approx. \$1,156,000.00)
- Department of Management Services TIPS, Tallahassee, Florida (Approx. \$1,610,000.00)
- State of Florida New Drivers License Roll-Out, Statewide (Approx. \$330,000.00)
- Department of Business & Professional Regulations, Department-Wide Relocation, Panama City, Florida (Approx. \$350,000.00)
- Florida A & M University, Multipurpose Teaching Gymnasium, Tallahassee, Florida (Approx. \$1,000,825.00)
- Florida Department of Corrections, Santa Rosa Correctional, Santa Rosa, Florida (Approx. \$280,000.00)
- Florida Department of Corrections, Milton Correctional, Milton, Florida (Approx. \$280,000.00)
- Florida A & M University, Developmental Research School, Tallahassee, Florida (Approx. \$1,316,214.00)
- Florida Department of Motor Vehicles and Highway Safety, Multi-year Contract, Tallahassee, Florida (Approx. \$1,180,000.00)
- Tallahassee Memorial Regional Hospital, Bixler Phase I & II, Tallahassee, FL (Approx. \$480,000.00)
- Florida A & M University, Technology Upgrade Phase II, Tallahassee, Florida (Approx. \$900,000.00)







**Bobby Lacey** **Projects Manager** **2002 - Present**

- Pelco, CCTV Endura Certification
- Open Options, Fusion Essentials Software, certified Technician
- Software House, I-star Technical Training
- Promethean, Certified Installer
- BICSI Cost Estimator
- BICSI Project Management
- BICSI ITS Technician Training
- Corning TS LAN 400

**Related Project Experience as Project Manager:**

- Project Manager and Estimator for the Department of Transportation Category 6 cabling infrastructure upgrades, Lake City, Florida, (Approx. \$375,000.00)
- Project Manager and Estimator for the Leon County School Board 5-year contract (Approx. \$500,000.00)
- Project Manager and Estimator for Leon County School Board HD wireless upgrades Project, Tallahassee, Florida, (Approx. \$189,000.00)
- Project Manager and Estimator for Department of Health Leon county Infrastructure cabling upgrades, Tallahassee, Florida, (Approx. \$100,000.00)
- Project Manager and Estimator for Jackson County Sheriff's office cabling upgrades, Marianna, Florida, (Approx. \$70,000.00)

**Related Project Experience as Foreman:**

- Florida A & M University, Developmental Research School, Tallahassee, Florida (Approx. \$1,316,214.00)
- Florida A & M University, Security Camera Upgrade, Tallahassee, Florida (Approx. \$610,000.00)
- Santa Rosa Correctional Facility, Structured cabling systems, Pensacola, Florida (Approx. \$400,000.00)

**Andrew Prejean** **Superintendent of Field Services** **2019 - Present**

- Belden Certified Network Installer
- Ortronics Certified Network Installer
- Panduit Certified Network Installer
- Valcom Paging Systems Certified Installer
- Corning Certified Network Installer

**Related Project Experience as Project Superintendent:**

- Leon County School Board, Tallahassee, Florida
- Department of Corrections, State of Florida
- State Office Complex, Capital, Tallahassee, Florida
- Disney Art of Animation Resort, Kissimmee, Florida
- Rosen Hotel and Convention center, Orlando, Florida
- Orange County Public Schools, Orlando, Florida
- Sea World Penguin encounter, Orlando, Florida
- House of Senate, State Capital in Tallahassee, Florida



## **GARY MULLINS, FOREMAN**

**Years of Experience:** 18  
**With Data Set Ready:** 14

**Training / Continuing Education:**  
Belden Certified Technician  
Bicsi Technician Training

**Education:** High School Diploma

### **Related Project Experience as FOREMAN:**

- Madison High School, CCTV Camera Installation, Madison, Florida (Approx. \$40,000.00)
- Leon County Schools, Lincoln TV Installation Phase 2, Tallahassee, Florida (Approx. 49,000.00)
- Leon County Schools, Woodville Elementary Building 8, Tallahassee, Florida (Approx. 29,000.00)
- Florida State Hospital CCTV Camera installation Phase 2, Chattahoochee, Florida (Approx. 350,000.00)
- Florida State Hospital CCTV Camera installation Phase 1, Chattahoochee, Florida (Approx. 80,000.00)
- Florida A & M University, Jones Hall Network Cabling Low voltage systems, Tallahassee, Florida (Approx. \$150,000.00)
- Florida A & M University, Tucker Hall Network Cabling Low voltage systems, Tallahassee, Florida (Approx. \$120,000.00)
- Leon County Schools, Lincoln TV Installation Phase 1, Tallahassee, Florida (Approx. 9,000.00)



## Field Services Staff

### Technical Team Leads

Mike Ash	Tech Team Lead	2014 – Present
Kevin Burt	Installation Team Lead	2018 - Present
Gary Mullins	Tech Team Lead	2007 - Present
Calvin Payne	Installation Team Lead	2001 - Present
Ike Blackwell	Tech Team Lead	2014 – Present
Merrell McQueen	Procurement Specialist	2006 – Present

### Technicians & Installers

Ryan Anderson	Lamar Streeter
Tremaine Bush	Kahmari Leonard
Jason Whaley	Bruce Sutton
Martin Miller	Michael Barbour

### Background Checks

DSR has an outstanding attrition rate, with 75% of our staff have been with us from 4 to 28 years. We attribute this success mostly to our strict hiring practices and rigorous vetting process at the onset of employment, and we believe we maintain a higher level of employee integrity and longevity through our many training programs combined with career advancement and income growth opportunities.

Moreover, the first steps in our vetting process are employees must pass a National Background Check – N.B.C. They must pass a 10-Panel Drug Test (Day of Interview w/o notice) and again after receipt of approved N.B.C. If employees are hired to work at a client site that requires a security clearance, then in addition to the N.B.C., they must also complete the requirements of the security clearance administrator for that project. All field staff employees are subject to bi-annual driving record checks and sign an annual declaration of “No-Status Change” (regarding any criminal or conduct unbecoming a DSR employee) on the anniversary of their employment.

If a DSR employee is suspected to be working under the influence or impaired, the employee will be removed and tested. The employee is not permitted back to work until testing clears them of any wrongdoing. If a customer reports any issues covered by our zero-tolerance policy, the employee will be suspended from the job until such suspicions resolved. Furthermore, all employees have signed an agreement to take drug tests, alcohol breathalyzers, or even Polygraph exams on demand. If and when the employee is cleared to return to the job, they will not be assigned to the same project or site to avoid any discomfort or concerns by the reporting client. **Special Note:** *Although our employee handbook contains this last paragraph, in 30 years of business, we have never needed to initiate this process. We maintain zero reports of suspicion of impropriety.*

**DSR has a zero-tolerance policy on:**



- Theft of any kind (Time or Property)
- Any behavior, even in jest, verbal, written, or physical act that makes an employee\client uncomfortable and is based on race, color, religion, ancestry, national origin, disability, citizenship status, handicap, sickle-cell trait status, age, marital status, veteran status, or any other protected category under federal, state, or local law.
- Workplace Violence
- Disrespectful or Insubordinate behavior (towards co-workers, supervisors or clients)
- Embezzlement/Fraud, Corruption/Bribery
- Substance Abuse
- Sexual Harassment/Discrimination
- Harassment of any kind\Bullying\Denigrating (includes co-workers\clients\vendors)
- Violation of dress code or smoking policy



TAB C

**Attachment II**  
**Required Provisions Certifications**

**1. Business/Corporate Experience**

This is to certify that the Proposer has at least five (5) years, within the last 10 years, of business/corporate experience in providing data cabling services to commercial or governmental clients, as described in this RFP.

**2. Prime Vendor**

This is to certify that the Successful Proposer will act as the Prime Contractor to the District for all services provided under the Contract(s).

**3. Meets Legal Requirements**

This is to certify that the Proposer's Proposal and all services provided under the Contract will be compliant with all laws, rules, and other authority applicable to providing the services including, but not limited to, Florida's Open Government laws (Article I, Section 24, Florida Constitution, Chapter 119, F.S.).

**4. Business Licensing**

This is to certify that the Proposer is currently licensed by the Florida Department of Financial Services for provision of the services contemplated in this RFP and that the Proposer has disclosed in their Proposal all suspensions, revocations, reviews of licensing, bankruptcies, judgements, or liens in the last five (5) years.

**5. Federal Debarment**

This is to certify that neither the Proposer, nor its principles, is currently disbarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from participation in this solicitation by any Federal department or agency.

**6. Conflict of Interest**

Per Section 1001.42(12)(i), F.S., this certifies that no member of the Leon County School Board or the Superintendent has any financial interest in the Proposer whatsoever.

**7. Statement of No Inducement**

This is to certify that no attempt has been made or will be made by the Proposer to induce any other person or firm to submit or not to submit a Proposal with regards to this RFP. Furthermore, this is to certify that the Proposal contained herein is submitted in good faith and not subject to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive Proposal.

**8. Statement of Non-Disclosure**

This is to certify that none of the contents of this Proposal have been disclosed before award, directly or indirectly, to any other Proposer or competitor.

**9. Statement of Non-Collusion**

This is to certify that the proposed costs in this Proposal have been arrived at independently, without consultation, communications, or agreement as to any matter relating to such costs with any other Proposer or with any competitor and not to restrict competition.



**10. Scrutinized Companies Certification**

The Proposer certifies they are not listed on the Scrutinized Companies that Boycott Israel List, created under Section 215.4725, F.S., and they are not currently engaged in a boycott of Israel. If the resulting Contract exceeds \$1,000,000.00 in total, not including renewal years, the Proposer certifies that they are not listed on either the Scrutinized Companies with Activities in Sudan List, or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List created under Sections 215.473, F.S., and 215.4725, F.S., and further certifies they are not engaged in business operations in Cuba or Syria. In compliance with Sections 287.135(5), F.S., and 287.135(3), F.S., the Proposer agrees the District may immediately terminate the resulting Contract for cause if the Proposer is found to have submitted a false certification or if the Proposer is placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, the Scrutinized Companies that Boycott Israel List, or is engaged in a boycott of Israel, or has engaged in business operations in Cuba or Syria during the term of the Contract. Any company that submits a bid or proposal for a contract, or intends to enter into or renew a contract with an agency or local governmental entity for commodities or services, of any amount, must certify that the company is not participating in a boycott of Israel.

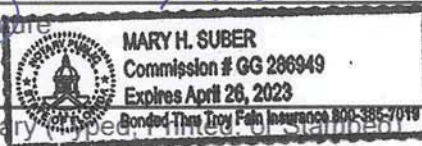
By signing this certification below, the Authorized Representative affirms they have the authority to bind the Proposer and acknowledges and affirms the statements above.

STATE OF FLORIDA      Bobby J Lacey      *Bobby Lacey*  
COUNTY OF Leon      Authorized Representative (Print)      Authorized Representative (Signature)

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 13<sup>th</sup> day of December 2021, by Bobby J Lacey (name of authorized representative) as Project Manager (position title) for Data Set Ready (Vendor Name).

(NOTARY SEAL)

*Mary H. Suber*  
Notary Signature



Personally Known ☒ OR Produced Identification ☐ Type of Identification \_\_\_\_\_





Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**ELECTRICAL CONTRACTORS LICENSING BOARD**

THE SPECIALTY ELECTRICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

AS A LIMITED ENERGY SYSTEMS SPECIALIST

**SIMMONS, GARRY D**

DATA SET READY INC  
5714 TOWER RD STE 5  
TALLAHASSEE FL 32303

**LICENSE NUMBER: ES12000326**

**EXPIRATION DATE: AUGUST 31, 2022**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





Ron DeSantis, Governor

Halsey Beshears, Secretary



**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**ELECTRICAL CONTRACTORS LICENSING BOARD**

THE ALARM SYSTEM CONTRACTOR I HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**SIMMONS, GARRY D**

DATA SET READY INC  
5714 TOWER RD STE 5  
TALLAHASSEE FL 32303

**LICENSE NUMBER: EF200000606**

**EXPIRATION DATE: AUGUST 31, 2022**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



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This is your license. It is unlawful for anyone other than the licensee to use this document.

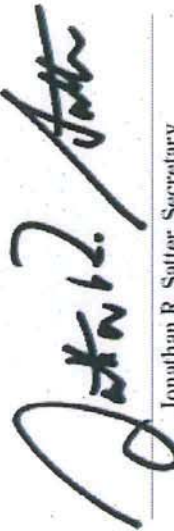


# State of Florida

## Minority Business Certification

Data Set Ready, Inc

Is certified under the provisions of  
287 and 295.187, Florida Statutes, for a period from:  
06/03/2021 to 06/03/2023



Jonathan R. Satter, Secretary  
Florida Department of Management Services





---

Certifies that  
**Data Set Ready, Inc.**  
is recognized as a  
**Small Business Enterprise (SBE)**  
under the  
**Leon County and the City of Tallahassee Consortium**  
**Interlocal Agreement**  
For a period of two (2) years beginning:  
**June 4, 2021 - May 31, 2023**

A handwritten signature in blue ink that reads "Darryl Jones".

---

By: Darryl Jones, Deputy Director  
Office of Economic Vitality MWSDBE  
Division

A handwritten signature in blue ink that reads "C. Paredes".

---

By: Cristina Paredes, Director  
Office of Economic Vitality MWSDBE Division

To participate in this solicitation process and comply with the provisions of Chapter 112.313, Florida Statutes, the undersigned corporate officer hereby discloses the following information to the Leon County School Board. Proposers shall complete either Section 1 or Section 2.

I hereby certify that no official or employee of the School Board requiring the goods or services described in these specifications has a material financial interest in this company.

  
Authorized Representative (Signature)

**Bobby J Lacey**

Authorized Representative (Print)

I hereby certify that the following named Leon County School Board official(s) and employee(s) have material financial interest(s) (over 5%) in this company, and they have filed Conflict of Interest Statements with the Leon County Supervisor of Elections, before the Proposal Opening.

Name

Title/Position

Date of Filing

11/11

Bobby L. King

**Bobby J Lacey**

Authorized Representative (Signature)

Authorized Representative (Print)



**Attachment IV**  
**Proposer Contact Information**

The Proposer shall identify the contact information for solicitation and contractual purposes via the requested fields of the table below.

	For solicitation purposes, the Proposer's representative shall be:	For contractual purposes, should the Proposer be awarded, the Proposer's representative shall be:
Name:	Bobby J Lacey	Bobby J Lacey
Title:	Project Manager	Project Manager
Street Address:	5714 Tower Rd Suite 5	5714 Tower Rd Suite 5
City, State, Zip code	Tallahassee, Florida, 32303	Tallahassee, Florida 32303
Telephone: (Office)	850-668-3282	850-668-3282
Telephone: (Cell)	850-879-2668	850-879-2668
Email:	Blacey@datasetready.com	Blacey@datasetready.com

Data Set Ready, Inc

Company Name  
59-3424223

FEIN #



Authorized Representative (Signature)  
Bobby J Lacey

Authorized Representative (Printed)

12/13/21

Date



Attachment VI  
Local Preference Affidavit

To qualify for the Local Vendor Preference, a Proposer must be physically located in Leon County (or an Adjacent County), employ at least one (1) person at that location, and have been licensed, as required, for at least six (6) months before the Proposal Opening. The Proposer, on a day-to-day basis, should provide the goods/services provided under this Contract substantially from the local business address. Post Office boxes are not acceptable for purposes of obtaining this preference.

The Proposer affirms that it is a local or Adjacent County Business, as defined by Board Policy 6450.

Please complete the following in support of the self-certification:

Proposer Name: Data Set Ready, Inc

Address: 5714 Tower Rd Suite 5 Tallahassee, Florida 32303

County of Location: Leon

Phone to Local Location: (850) 668-3282

Email: Blacey@datasetready.com

Length of Time at this Location: over 25 Years # of Employees at this Location: 20

Is your business certified as a small business enterprise through Leon County Schools?           

STATE OF FLORIDA  
COUNTY OF Leon

Bobby J Lacey

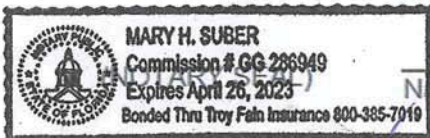
Authorized Representative (Print)

[Signature]  
Authorized Representative (Signature)

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 3<sup>rd</sup> day of December 2021, by Bobby J. Lacey (name of authorized representative) as Project Manager (position title) for Data Set Ready (company name).

[Signature]  
Notary Signature

Mary H. Suber  
Name of Notary (Typed, Printed, or Stamped)



Personally Known ☒ OR Produced Identification ☐ Type of Identification

**Attachment VIII**

**E-RATE SUPPLEMENTAL TERMS AND CONDITIONS**

The Telecommunications Act of 1996 established a fund by which Schools and Libraries across the Country could access discounts on eligible telecommunications products and services. The program is commonly known as the E-rate Program. The eligibility for discounts on internet access, telecommunications products and services, internal connection products, services and maintenance is determined by the Federal Communications Commission (FCC). Funding is made available upon application approval by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC), which was established by the Act. The amount of discount is based on the numbers of students receiving free and reduced-price meals.

1. The project herein [is/may be] contingent upon the approval of funding from the Universal Service Fund's Schools and Libraries Program, otherwise known as E-rate.
2. The District expects Service Providers to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.
3. Service Providers are required to be in full compliance with all current requirements and future requirements issued by the SLD throughout the contractual period of any contract entered into as a result of this ITN.
4. Service Providers are responsible for providing a valid SPIN (Service Provider Identification Number). More information about obtaining a SPIN may be found at this website:  
<http://www.usac.org/sl/providers/step01/>
5. Service Providers are responsible for providing a valid Federal Communications Commission (FCC) Registration Number (FRN) at the time the ITN is submitted. More information about obtaining an FRN may be found at this website: <https://fialfoss.fcc.gov/coresWeb/publicHome.do>
6. Service Providers are responsible for providing evidence of FCC Green Light Status at the time the bid is submitted. Any potential bidder found to be in Red Light Status must provide an explanation of the steps it is undertaking to be removed from Red Light Status and the expected timeframe for resolution. A Service Provider's sustained Red Light Status may be grounds for contract termination as it could prohibit the Service Provider from providing E-rate discounts in a timely manner which would cause harm to the Applicant. More information about FCC Red and Green Light Status may be found at this website:  
[http://www.fcc.gov/debt\\_collection/welcome.html](http://www.fcc.gov/debt_collection/welcome.html).
7. Products and services must be delivered before billing can commence. At no time may the Service Provider invoice before July 1, 2021.
8. Prices must be held firm for the duration of the associated E-rate Funding Year(s) or until all work associated with the project is complete (including any contract and USAC approved extensions).
9. The Service Provider agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from USAC via the Form 474 Service Provider Invoice (SPI). The District will only be responsible for paying its non-discounted share of costs and does not intend to use the BEAR process (Form 472). The maximum percentage the District will be liable for is the pre-discount amount minus the funded amount as shown on the FCC Form 471 Block 5 and any identified ineligible costs. Alternatively, if the District decides that it is in the best interest of the District to file a Form 472, the District will inform the Service Provider of its intent.
10. All Service Provider invoicing to USAC must be completed within 120 days from the last day of service. Should the Service Provider fail to invoice USAC in a timely manner, the District will only be responsible for paying its non-discounted share.
11. Service provider shall retain all documentation related to the purchase, payment, delivery and/or installation, including Forms 474 and receipt of payment from USAC, for all products and services provided to the applicant. Related documentation must be retained for a period of 10 years from the last date of service.



**E-Rate Supplemental Terms and Conditions**  
**Attachment VIII**  
**RFP 492-2022**  
**Data Cabling Equipment and Services (E-Rate)**

12. Even after award of contract(s) and/or E-rate funding approval is obtained, the District may or may not proceed with the project, in whole or in part. Execution of the project, in whole or in part, is solely at the discretion of the District.
13. Within one (1) week of award, the awarded Service Provider must provide the District a bill of materials using a completed USAC "Item 21 Template". Subsequent schedules of values and invoices for each site must match Item 21 Attachment or subsequent service substitutions.
14. In the event of questions during an E-rate pre-commitment review, post-commitment review and/or audit inquiry, the awarded Service Provider is expected to reply within 3 days to questions associated with its proposal.
15. No change in the products and/or services specified in this document orders will be allowed without prior written approval from the district and a USAC service substitution approval with the exception of a Global Service Substitutions.
16. The Service Provider acknowledges that all pricing and technology infrastructure information in its ITN shall be considered as public and non-confidential pursuant to §54.504 (2)(i)(ii).
17. The Service Provider acknowledges that its offer is considered to be the lowest corresponding price pursuant to § 54.511(b). Should it not be the lowest corresponding price, the service provider must disclose the conditions leading to the applicant being charged in excess of lowest corresponding price.
18. This offer is in full compliance with USAC's Free Services Advisory <http://www.usac.org/sl/applicants/step02/free-services-advisory.aspx>. There are no free services offered that would predicate an artificial discount and preclude the applicant from paying its proportionate non-discounted share of costs. The service provider agrees to provide substantiating documentation to support this assertion should the applicant, USAC, or the FCC request it.
19. The awarded Service Provider is required to send copies of all forms and invoices to the District prior to invoicing USAC for pre-approval. Failure to comply with this requirement may result in the District placing the Vendor on an "Invoice Check" with the USAC <http://www.usac.org/sl/applicants/step07/invoice-check.aspx>
20. Services providers must comply with the FCC rules for Lowest Corresponding Price ("LCP"). Further details on LCP may be obtained at USAC's website: <http://www.usac.org/sl/service-providers/step02/lowest-corresponding-price.aspx>

I, the undersigned, as an authorized agent of **Data Set Ready, Inc** (Service Provider Name), hereby certify that I have read the E-rate Supplemental Terms and Conditions, am fully compliant and intend to cooperate with the E- rate process as outlined above.

Signature:  Title: **Project Manager**

Phone Number: **(850) 668-3282** Email: **Blacey@datasetready.com**

Service Provider Name: **Data Set Ready, Inc**

Attachment IX  
**Drug-Free Workplace Certification**

The undersigned Proposer, in accordance with Florida Statue 287.087 hereby certifies that

**Data Set Ready, Inc**

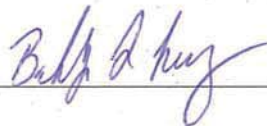
does:

\_\_\_\_\_  
Name of Business

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, employee assistance programs and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in Paragraph 1.
4. In the statement specified in Paragraph 1, notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Paragraphs 1 thru 5.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

Signature of Authorized Officer



Date

12/13/21

# Exhibit B

Cost Proposal Form  
 Attachment I  
 RFP 492-2022  
 Data Cabling Equipment and Services (E-Rate)

## Attachment I Cost Proposal Form

### RFP No. 492-2022 Data Cabling Equipment and Services (E-Rate)

#	Labor Rates	Unit of Measure	Unit Price
1.	Foreman (each) for repairs and service calls during normal business hours – Monday through Friday 8:00 a.m. - 5:00 p.m.	Per Hour	\$65.00
2.	Foreman (each) for repairs and service calls after normal business hours – nights and weekends	Per Hour	\$80.00
3.	Apprentice/Technician (each) for repairs and service calls during normal business hours – Monday through Friday 8:00 a.m. - 5:00 p.m.	Per Hour	\$60.00
4.	Apprentice/Technician (each) for repairs and service calls after normal business hours – nights and weekends	Per Hour	\$90.00
Total Labor Rate (sum of #1 - #4)			\$295.00

#	Material Rates	Unit of Measure	Unit Price
5.	25 pair PE-89 Category 3 Non-Plenum Cable	Per Foot	\$1.58
6.	25 pair Category 3 Non-Plenum Cable	Per Foot	\$1.25
7.	25 pair Category 3 Plenum Cable	Per Foot	\$1.78
8.	4 pair Category 5e DROP U/UTP Non-Plenum	Per Drop	\$100.00
9.	4 pair Category 5e DROP U/UTP Plenum	Per Drop	\$120.00
10.	4 pair Category 6 DROP U/UTP Non-Plenum	Per Drop	\$175.00
11.	4 pair Category 6 DROP U/UTP Plenum	Per Drop	\$190.00
12.	4 pair Category 6A DROP U/UTP NON-PLENUM	Per Drop	\$ 289.00
13.	4 pair Category 6A DROP U/UTP PLENUM	Per Drop	\$303.00
14.	24 port Category 5e patch panel	Each	\$200.00
15.	48 port Category 5e patch panel	Each	\$388.00
16.	24 port Category 6 patch panel	Each	\$285.00
17.	48 port Category 6 patch panel	Each	\$594.00
18.	7' Floor Mounted Equipment Rack	Each	\$196.00
19.	4 Post Floor Mounted Equipment Rack	Each	\$529.00
20.	35"X18"X19" Wall Mount Rack	Each	\$275.00
21.	4' Enclosed Server / Data Cabinet	Each	\$1,120.00
22.	7' Enclosed Server / Data Cabinet	Each	\$1,889.00
23.	6 Strand Om3 Optical Fiber Non-Plenum	Per Foot	\$.86
24.	6 Strand Om3 Optical Fiber Plenum	Per Foot	\$1.01



#	Material Rates	Unit of Measure	Unit Price
25.	12 Strand Om3 Optical Fiber Non-Plenum	Per Foot	\$1.81
26.	12 Strand Om3 Optical Fiber Plenum	Per Foot	\$1.95
27.	6 Strand Om4 Optical Fiber Non-Plenum	Per Foot	\$1.26
28.	6 Strand Om4 Optical Fiber Plenum	Per Foot	\$1.40
29.	12 Strand Om4 Optical Fiber Non-Plenum	Per Foot	\$2.30
30.	12 Strand Om4 Optical Fiber Plenum	Per Foot	\$2.44
31.	6 Strand Single Mode Optical Non-Plenum Fiber	Per Foot	\$.35
32.	12 Strand Single Mode Optical Non-Plenum Fiber	Per Foot	\$.72
33.	6 Strand Single Mode Optical Plenum Fiber	Per Foot	\$.43
34.	12 Strand Single Mode Optical Plenum Fiber	Per Foot	\$.85
35.	6 Strand Om1 Optical Fiber Non-Plenum	Per Foot	\$.89
36.	6 Strand Om1 Optical Fiber Plenum	Per Foot	\$1.03
37.	12 Strand Om1 Optical Fiber Non-Plenum	Per Foot	\$1.28
38.	12 Strand Om1 Optical Fiber Plenum	Per Foot	\$1.42
Total Material Rate (sum of #5 - #38)			\$6,677.61

#	Balance of Line	Unit of Measure	Unit Price
39.	Balance of Line (all other related goods and services within the scope of the RFP)	Invoiced cost plus % markup	20 %

#### Vendor Acknowledgment

I certify that this Proposal is made without prior understanding, agreement or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies or equipment, and in all respects fair and without collusion or fraud. The person signing below acknowledges and agrees with all proposed information as submitted and has the authorization of the said company to enter into a contractual agreement with the School Board of Leon County for the purposes as proposed and described herein. Please sign below where required.

Data Set Ready, Inc

Company Name

Bobby J Lacey

Authorized Representative Name (Printed)

  
 Authorized Representative Signature

59-3424223

FEIN

Project manager

Authorized Representative Title

12/13/21  
 Date